



CALL FOR APPLICANTS OPEN TO NON-EU CITIZENS FOR ADMISSION TO THE

PH.D. PROGRAMME IN

MANAGEMENT

Innovation, Services and Sustainability

ACADEMIC YEAR 2011-2012

Art. 1

(Available Positions)

1. The "Scuola Superiore Sant'Anna (Sant'Anna School for Advanced Studies)" of Pisa, hereinafter referred to as the "School", announces **1 position with full scholarship dedicated** to citizens of NON-EU countries for admission to the three-year Ph.D. Programme in **Management** for the Academic Year 2011-2012.
2. The School may also admit 1 (one) candidate without grant. He/She will take part in the Programme at his/her own expenses but will not have to pay any tuition fee. The admission is decided by a Selection Committee appointed by the Director of the School.
3. Should additional funds become available before the beginning of the programme, the number of positions will be increased by the School.
4. The Ph.D. Programme deals with the most important management topics which characterise current research activities. Particular emphasis is given to (i) the management of innovation processes and the international competitiveness of firms, institutions, as well as local, regional and national systems; to (ii) the management of innovative services, such as insurance, health, technological and industrial policy services and to (iii) the management of sustainability in public institutions, private companies and wide territory areas specifically focusing on environment policies, renewable energy sources development, and quality evaluation of food and tourism industry chain.

Art. 2

(Participation Requirements)

1. Applicants must hold a **Master of Science (M.Sc.), or a Master of Arts (M.A.), or equivalent title**. Applicants should not be older than 35 years by **May 26, 2011**.
2. People older than 35 may be exceptionally admitted considering the experience gained by the candidate.
3. Candidates whose native language is not English should own an internationally acknowledged certificate specifying at least their intermediate-level English knowledge (for example, Cambridge First certificate in English (FCE), TOEFL with at least 220 points computer-based or 500 points paper-based, or equivalent certificates).
4. The Examination Committee, as per Article 5 below, states the degree equivalence only for the purposes of this competition;

Art. 3

(Applications)

1. Candidates are requested to apply on-line at: <http://www.sssup.it/phdapplicationonline> by **May 26, 2011 at 12 pm GMT**. In case of difficulties with the on-line application, please contact the PhD Administration Office (telephone +39-050-883.383/883.335/883220, e-mail infophd@sssup.it).
2. **A hardcopy of the application (signed by the candidate)** together with the **enclosures as per art. 4**, must reach the "Scuola Superiore Sant'Anna, Divisione Formazione Universitaria e alla Ricerca, Piazza

Martiri della Libertà, 33 – 56127 Pisa” **no later than June 1, 2011**. The notice “Application PhD in Management” must be written on the envelope.

3. Candidates' application must include:

- a) family name, first name, place and date of birth, and nationality;
- b) declaration that the candidate has never been convicted for a criminal offence or that she/he has no pending criminal proceedings;
- c) declaration that the candidate is in possession of an academic degree, as per Article 2 above. The application should also specify the degree title, its duration and the name of the University or University Institute which awarded the degree; for degrees obtained out of Italy, candidates are asked to declare that the degree is equivalent to a degree awarded by Italian Universities, providing details about such an equivalence; the Examination Committee establish the equivalence only for the purposes of this competition;
- d) the Academic Year in which the candidate has started his/her undergraduate studies;
- e) the date of graduation and the mark achieved, when applicable;
- f) their native and education language, their level of knowledge of the English Language;
- g) the permanent address and the mailing address (if different) where applicants wish to receive communications concerning the application. Applicants should immediately contact the School if these addresses change;
- h) the e-mail address, that is compulsory for the purposes of this application.**

4. Applicants with disabilities should attach a note specifying the type of aid required to take the examination, in order to set a suitable prior arrangements. They should also specify if they need any additional time.

5. The School will not accept incomplete applications: the paper documents required must be received within the terms and according to the procedure set out in paragraph 1 and 2 of this Article.

6. The School's Administration does not assume any responsibility either for missed or late communication resulting from wrong address information by the applicant or from a late communication of the change of address specified in the application, or for any mailing delivery problem that cannot be ascribed to the School Administration's fault.

Art. 4 (Application Enclosures)

1. Applicants should attach to their applications:

- a) a copy of their Passport;
- b) two copies of their *Curriculum Vitae et Studiorum*
- c) photocopy of their University Master Degree (or title equivalent). University degrees and study certificates must be translated into Italian (except those written in English, French, German, or Spanish);
- d) the academic record with the full list of courses and grades (in English, in French, in German, in Spanish or in Italian);
- e) two abstracts in English of their degree thesis (when applicable) and a copy of any other publication that they deem suitable;
- f) the certificate of knowledge of the English language (as per art.2 par. 3);
- g) two copies of a Research Project, of no more than 2,000 words, which will describe the research activities that applicants would like to perform during the PhD course. The Research Project should include: 1) title; 2) description of the main research question and discussion of previous research in the field; 3) description of research hypotheses, with brief discussion of key variables; 4) description of the research method that will be used and expected results; 5) possible policy implications;
- h) at least two Reference Letters written by scholars who have supervised the applicant's work during his/her university studies;
- i) a numbered list of documents attached.

2. Failure to submit the above-listed documents within the deadline of **June 1, 2011**, as specified in Art. 3, paragraph 2 above, will result in a candidate's non-admission to the competition.

Art. 5 (Selection of applicants)

1. Selection of applicants will be based upon the assessment of all the submitted documents and publications. The assessment will be on a scale of 1 to 100.

2. The Examination Committee, appointed by the Director, will assign a score based on the CV and the submitted publications, as well as the Research Project (both in terms of quality and relevance with the Ph.D. programme).

3. The general pass lists will be published on the Web Site www.sssup.it no later than **June 30, 2011**.

4. The Judgement of the Committee is final.
5. The admitted candidates will be informed by e-mail of the results of the competition and will be asked to confirm acceptance of the scholarship by answering to infophd@sssup.it within 15 days later. In case of lack of response by that date, the scholarship will be allocated to the next eligible candidate in the ranking list.

Art. 6
(Beginning of the PhD Programme)

1. Admitted students will start the PhD Programme on **October 3, 2011**. Students are strongly advised to apply for a Visa immediately upon acceptance.
2. A late starting could be allowed to students who can prove that they have to fulfil their military obligations or to pregnant women and students on maternity leave as by Italian Law No. 53/2000.
3. Awardees who are doing their military service need to show a certificate issued by the military authority, with the expected date of completion of their service.
4. Awardees who will be in the conditions provided for by Law No. 53/2000, need to produce a suitable medical certificate, where the presumed period of absence provided for by the above-mentioned Law is specified.
5. In both the aforementioned cases, the participation to the course activities will start within ten (10) days after their discharge or from the end of the maternity leave period.
6. To enter Italy, the awardees need to obtain a *visa for study purposes*, issued by the Italian Embassy/Consulate in the applicant's country of residence. The awardees on arrival should show up at the Police Office (Questura) of Pisa in order to apply for a residence permit for study purposes within eight (8) days after entry.
7. Should an awardee forfeit or relinquish his/her award, the School will have the possibility to assign the vacant position to the next suitable candidate according to the ranking standings.
8. The School also reserves the right to ask a judicial record certificate to the competent authority of the country of origin.

Art. 7
(PhD Students' Obligations)

1. PhD Students commit to attend the research and education activities suggested by the School within the Programme.
2. They also commit to comply with the rules of the Statute and Regulations of the School.
3. The Advisory Board of the Course will appoint a Tutor to each PhD student. The task of the Tutor will be to check student's attendance to the training, cultural and scientific activities of the School, and to support and verify the progress of his/her research.
4. At the end of the three year Course, PhD students will advance to a final examination in order to obtain the PhD Degree. During the PhD Degree examination students will be asked to defend a written dissertation before a Board of Experts appointed by the Director.

Art. 8
(PhD Student Status)

1. The School provides **PhD students supported by a grant** with meals and allows them to use the library and laboratories, according to the rules specified in its Regulations.
2. PhD students will also receive a monthly scholarship for educational allowance and external lodging amounting to a total of € 14,500.00 per year.
3. The PhD Advisory Board may allow PhD students to participate to study and research activities outside the School's premises.
4. The allowances, as per this Article, are subject, for fiscal purposes, to the laws in force in matters of fellowships allocated by Universities and Regions.
5. **PhD students without a grant** will take part in the Programme at their own expenses but they will not have to pay any tuition fee and they will be allowed to use the library and laboratories.

Art. 9
(Collection of Submitted Publications)

1. All applicants, if interested, will be able to ask the return of the publications sent to the School, at their own expenses, **within two (2) months** from the date at which the results of the competition have been released. Once this two-month period has elapsed, the School's Administration cannot be held, in any way, responsible for the above-mentioned publications.

Art. 10
(Person in charge of the Procedure)

1. The person in charge of the competition procedure, as per this Announcement, is the Coordination Manager of the University and Research Training Department – Scuola Superiore Sant’Anna – Piazza Martiri della Libertà n.33 – 56127 Pisa – tel. +39 050 883273, fax +39 050 883250, e-mail: infophd@sssup.it.

Art. 11
(Treatment of Personal Data)

1. The personal data supplied by the applicants will be mainly processed by the Scuola Superiore Sant’Anna in an automated manner and in accordance with Art. 11 of the Legislative Decree No. 196/2003 (“Code concerning the Protection of Personal Data”), for the management of competition procedures. The data - made anonymous - may also be used for statistical processing purposes. To participate in the Competition, the data have to be disclosed to the School.

2. Any interested person can, at any time, exercise the rights provided for by Art. 7 of the above-mentioned Legislative Decree, in writing to the Scuola Superiore Sant’Anna - Divisione FUR - Piazza Martiri della Libertà, 33 – Pisa, Italy.